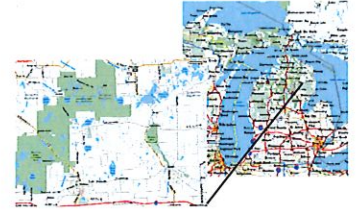


Karen Sikkenga
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Gretchen Driskell
Karen Nolte,
Laura Sanders,
Lonnie Scott
Trustees

DEXTER TOWNSHIP
6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
(734) 426-3767
www.dextertownship.org



REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY JULY 16, 2024 6:00PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:00 PM.

ACKNOWLEDGEMENTS:

A) Optional Pledge of Allegiance
Recited by those comfortable stating pledge.

ROLL CALL/CONFLICT of INTEREST CHECK:

Present – Stamboulellis, Metz, Sanders, Driskell, Scott, and Sikkenga.

Absent – Nolte, with notice.

Also present: Megan Masson-Minock, Planning Consultant and Mike Radzik, Carlisle Wortman; Sarah Gabis, Attorney; and Janis Miller, Recording Secretary.

No Board members had a conflict of interest.

APPROVAL OF AGENDA:

Trustee Scott requested the approval of the June 18th minutes be removed from the Consent Agenda and placed under Action Items.

Motion by Treasurer Metz, supported by Trustee Driskell, to approve the agenda as amended.

All ayes. Motion carried.

CALL for PUBLIC COMMENT on AGENDA ITEMS: Opened 6:02 PM

Kevin Warner, 4226 Dexter Townhall

He has lived in the township for 22 years and retired last year. With his 35 year background in law enforcement, he asked the Board to consider him for the vacant Zoning Officer position.

CONSENT AGENDA:

a) ~~Approval of Minutes: Regular Meeting of the Board of Trustees, June 18, 2024~~

Motion above under Approval of Agenda to move this item to Action Items.

b) Approval of WAVE Agreement

c) Approval of Washtenaw County Clean-Up Day Sponsorship

d) ~~Approval of Furniture Expense for Lower Level Remodel~~

Motion by Clerk Stamboulellis, supported by Trustee Sanders, to move the lower-level remodel off the consent agenda and put it under Action Items. All ayes. Motion carried.

e) Authorize a payment up to \$125K to the Dexter Area Fire Department to support a well and

hydrant at Fire Station 2, two dry hydrants, and project management costs. Motion by Trustee Driskell, supported by Treasurer Metz, to approve the consent agenda as amended. All ayes. Motion carried.

COMBINED DISCUSSION AND ACTION ITEMS:

Consent Item moved to Action:

a) Approval of Minutes: Regular Meeting of the Board of Trustees, June 18, 2024

Trustee Scott noticed a typo on page 7 in the Comments and Concerns of Board members. Motion by Trustee Scott, supported by Trustee Driskell, to approve the amended minutes. All ayes. Motion carried.

b) Department of Planning and Zoning:

i) Amend Section 19.06 of the Township Zoning Ordinance

Discussion: Removing the sign ordinance requirement of 300 feet of frontage on a street and correct several typos. This is about allowing commercial businesses, existing in residential districts, to have a sign that is of a size that can properly advertise their business.

Supervisor Sikkenga asks for a motion to amend Section 19.06 of the Township Zoning Ordinance. Trustees Scott so moved with support from Treasurer Metz.

Roll Call Vote: Yea – Trustee Sanders, Trustee Driskell, Clerk Stamboullis, Treasurer Metz, Trustee Scott, and Supervisor Sikkenga; Nays – None; Absent – Trustee Nolte. Motion carried 6-0.

ii) Orientation to Zoning Enforcement: What Is Our Current Practice? What Are Our Options for the Future? (discussion)

Presentation by Carlisle Wortman Operations Manager Mike Radzik. Information in Board packet. He answered questions from Board members.

iii) Short-term Rentals (discussion)

Discussion: No decision now as there is a need to receive feedback from township residents. Concern is how many Airbnb's are in the township and they are not regulated. Consideration that residents wanting to have an Airbnb would have to apply for a Special Land Use Permit.

iv) Planning & Zoning Department staff changes (action)

Discussion: The bulk of the work is Administrative at 24 hours per week, with code enforcement 8 hours per week, for a total of 32 hours. Carlisle Wortman will help if there

is a citation needed for enforcement. The unknown future staffing needs and a possibility of a Code Enforcement only position. Supervisor Sikkenga will research surrounding municipalities to see how they handle code enforcement.

Motion by Trustee Driskell, supported by Trustee Scott, to authorize the Supervisor to hire a Zoning Administrator at 32 hours per week.

Roll Call Vote: Yea – Trustee Driskell, Trustee Scott, Trustee Sanders, and Supervisor Sikkenga;

Nays – Treasurer Metz, Clerk Stamboullis; Absent – Trustee Nolte. Motion carried 4-2.

ACTION ITEMS:

a) Moved from the Consent Agenda:

Approval of Furniture Expense for Lower-Level Remodel:

Discussion: Style of tables. Use of tables i.e. AV Counting Board, Board of Review, DAFD training to name a few.

Motion by Trustee Driskell, supported by Trustee Sanders, to approve the furniture expense for the lower-level remodel. All ayes. Motion carried.

b) Approval of 2024 Tax Rate Request (Form L-4029)

Motion by Treasurer Metz, supported by Clerk Stambouellis, to approve the 2024 tax rate request. All ayes. Motion carried.

c) Acceptance of Financial Transactions FY25 Period-2 3

i) Analysis and Budget Variance – Supervisor Sikkenga

ii) Check Disbursement Report – Clerk Stambouellis

iii) Cash Summary by Account – Treasurer Metz

Motion by Treasurer Metz, supported by Trustee Scott, to accept the Financial Transactions FY25 Period 3. All ayes. Motion carried.

Q & A: STAFF AND DEXTER TOWNSHIP COMMITTEE REPORTS:

a) Supervisor Report – Supervisor Sikkenga

b) Planning Commission – Megan Masson-Minock, Planning Consultant

c) Open Space Committee – Mark Teicher – no report this month

BOARD & COMMITTEE REPORTS:

a) Huron River Watershed Council – Sue Bade, Dexter Township Representative – no report this month

DATA & PERFORMANCE METRICS:

a) Fire Department Activities

b) Sheriff's Department Activities

CALL FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Opened 7:38 PM

Brad Metz, 9800 Toma Road

He listens to the livestream of the township meetings and noticed the volume is reduced and needs to be fixed.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Clerk Stambouellis – 1,637 ballots were mailed to date. The August Election is a Partisan Primary which requires the voter to vote one party only. Public testing of the scan/tabulators is Monday, July 29th at 10:30 AM, the Board of Trustees are encouraged to attend.

Treasurer Metz – If the home or parcel is escrowed, there was a watermark that says copy but now it is in the message to the taxpayer at the top left. Summer taxes are due September 14th, without interest. If you haven't received a tax bill, contact the Treasurer. Tax bill address changes go to Assessor Chrin Renius.

Trustee Scott – Community Movie Night is Saturday, August 17th, 7:00 PM. There will be free popcorn, popsicles, and a Food Truck. The Police Department and the Fire Department will have vehicles on site for the children to explore.

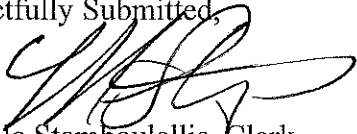
Trustee Driskell – The Community Engagement Event on June 17th, for the Renewal Energy Legislation, was well attended and the compiled responses will be in the Planning Commission packets for their July 23rd meeting. She also asked boaters on the local lakes to slow down due to the high water affecting/flooding residences.

Attorney Sarah Gabis – She said she was present to answer any questions on the short-term rental code enforcement.

ADJOURNMENT:

With the agenda completed, Supervisor Sikkenga adjourned the meeting at 7:51 PM.

Respectfully Submitted,



Michelle Stamboulellis, Clerk
Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR SCHEDULED MEETING HELD ON THE JUNE 16TH DAY OF JULY AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 16TH, DAY OF JULY 2024.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP