

Karen Sikkenga
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Gretchen Driskell
Karen Nolte,
Laura Sanders,
Lonnie Scott
Trustees

DEXTER TOWNSHIP
6880 DEXTER-PINCKNEY RD.
DEXTER, MI 48130
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www.dextertownship.org

REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY APRIL 16, 2024 6:00PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:00 PM.

OPTIONAL PLEDGE of ALLEGIANCE: Recited by those comfortable stating pledge.

ROLL CALL/CONFLICT of INTEREST CHECK:

Present – Stamboulellis, Metz, Sanders, Nolte, Driskell, Scott, and Sikkenga. Absent – None.

Also present: Janis Miller, Recording Secretary. Conflict of Interest: Treasurer Metz will refrain from voting on the pay increases as it affects her Deputy Treasurer’s pay.

CALL to ORDER: Supervisor Sikkenga called the meeting to order at 6:02 PM.

OPTIONAL PLEDGE OF ALLEGIANCE: recited by those comfortable stating pledge.

ROLL CALL/CONFLICT of INTEREST CHECK:

Present – Stamboulellis, Metz, Sanders, Driskell, Scott, and Sikkenga.

Absent – Nolte with notice.

Also present: Janis Miller, Recording Secretary.

No Board members have a conflict of interest.

APPROVAL OF AGENDA:

Agenda amendment: Remove Action Item a) Approval of changes to the Zoning Ordinance and place on next months agenda. Add to #10 Committee Reports the handouts from Trustee Driskell, Updates on Renewable Energy, and handout from Trustee Sanders, FOSP Board Project Update.

Motion by Trustee Driskell to approve the agenda as amended. Motion seconded by Treasurer Metz. All ayes. Motion carried.

CALL for PUBLIC COMMENT on AGENDA ITEMS:

Opened 6:06 pm. No public comments.

CONSENT AGENDA:

a) Approval of Minutes: Regular Meeting of the Board of Trustees; March 19,2024

b) Approval of Resolution #2024-679, Recognizing Dexter Community Players as a Nonprofit Organization Operating in the Community for Purpose of Obtaining Charitable Gaming Licenses

d) Approval to deaccession the large-scale plotter

Motion by Treasurer Metz to approve the Consent Agenda. Motion seconded by Trustee Driskell.

All ayes. Motion carried.

ACTION ITEMS:

a) Approval of changes to the Zoning Ordinance

b) Authorize the Supervisor to sign an agreement with OHM for Y25 services – Supervisor Sikkenga.

Discussion: MC Moritz, OHM Engineering Consultant, reviewed the Capital Improvements and establishing engineering guidelines for the township. These are already approved operating expenses that will come before the Township Board in future months. On the agenda is approving the contract with OHM. OHM does inspections and third-party review, as well as offer survey services and design services as needed. Most common engineering support services are for a lot split, shared driveway, private road, or stormwater review. The Engineering Standards Manual OHM is creating for Dexter Township is separate from the Zoning Ordinance but works in harmony with and supports the Ordinances. Priorities in the Master Plan and Zoning Ordinance is health & safety as well as environmental protection, which are clarified in engineering standards. Dexter Township is also working on a Development Manual, with checklists for the applicants, to make it simpler and help the township achieve policy goals more efficiently.

Motion by Trustee Scott to authorize the Supervisor to sign an agreement for \$26K for OHM engineering services in Y25. Motion seconded by Treasurer Metz. All ayes. Motion carried.

DISCUSSION ITEMS:

a) Financial Status and Transactions

- i) Analysis and Budget Variance: FY25 Budget Book – Supervisor Sikkenga
- ii) Cash Summary by Account – Treasurer Metz
- iii) Check Disbursement Report – Clerk Stambouellis

Discussion: The books are not closed on the fiscal year so any invoices that come in for work done in Budget Year 2024 will be assigned to 2024. The County has not come back to Dexter Township with a settlement report for tax collection.

b) Treasurer and Assessor Year-End Report – Treasurer Metz and Assistant Assessor/Administrative Coordinator Sam Edwards

Discussion: Administrative Coordinator Sam Edwards gave a power-point presentation on the Board of Review and the process of property assessment. Treasurer Metz reviewed tax collection noting that Dexter Township property taxes are more complex due to the Sewer Authority, Lakes Residential properties, and three different school districts.

Q & A REPORTS:

- a) Supervisor Report
- b) Planning Commission – Megan Masson-Minoock, Planning Consultant
- c) MetroParks Pass Program Report – Karen Nolte, Trustee
- d) Special Projects Report – Karen Nolte, Trustee

BOARD and COMMITTEE REPORTS:

a) Huron River Watershed Council – Sue Bade, Dexter Township Representative

Added to the agenda:

b) Renewable Energy Update – Trustee Driskell

Trustee Driskell has been doing research, and attended seminars, on the renewable energy legislation. A sub-committee has been formed with Herself, Trustee Sanders, and the two

chairs. The goal is to have as much information as possible on a project coming into Dexter Township. Concern is to have a local ordinance in place prior to the November 2024 deadline.

- c) Farmland and Open Space Preservation Board Project Update – Trustee Sanders
Federal and State funding has been awarded to one of the FOSPB priority properties.

DATA & PERFORMANCE METRICS:

- a) Fire Department activities
- b) Sheriff’s Department activities

CALL FOR PUBLIC COMMENT ON NON-AGENDA ITEMS:

Opened 7:07 PM

Steve Burch, 4914 Horseshoe Bend

Steve was recently appointed to the Planning Commission and he was asking that the Board of Trustees reinstate the photo & ID badge to Planning Commission members and ZBA members. He said that this demonstrated a legal position, on behalf of the township, when visiting properties (under review or for variance applications) and encountering interested parties (owners).

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

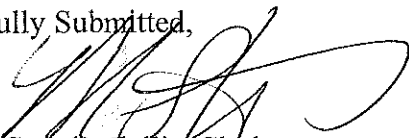
Trustee Scott – He said the two-year outlook with AT&T in Dexter Township is not currently on their building plan. He has a meeting with Verizon, regarding the cell tower issue, before the end of April and will give a report next month. It looks like the current infrastructure does not have options (example: adding a micro tower or micro cell)

Clerk Stambouellis – She will be going to a voting drive at the Dexter Community Schools National Honor Society. Their newsletter will also include notice that Dexter Township is looking for election workers.

ADJOURNMENT:

With business completed, Supervisor Sikkenga adjourned the meeting at 7:12 PM.

Respectfully Submitted,



Michelle Stambouellis, Clerk
Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR SCHEDULED MEETING HELD ON THE 16TH DAY OF APRIL AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 16TH, DAY OF APRIL 2024.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP