

Karen Sikkenga
Supervisor
Michelle Stamboulellis
Clerk
Maris Metz
Treasurer,
Karen Nolte,
Laura Sanders,
Lonnie Scott
Trustees

DEXTER TOWNSHIP

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REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD
TUESDAY JULY 18, 2023 6:00PM

Location: Dexter Township Hall, 6880 Dexter-Pinckney Rd., Dexter, MI

CALL to ORDER: Clerk Stamboulellis called the meeting to order at 6:08 PM, lateness due to Livestream technical difficulties.

ROLL CALL/CONFLICT OF INTERERST:

Present – Clerk Stamboulellis, Treasurer Metz, Trustee Sanders, Trustee Nolte, and Trustee Scott. Absent – With notice Supervisor Sikkenga and with notice Trustee Driskell.

Also present: Alexandra Dieck and Sinéad Redmond, Attorneys; and Janis Miller, Recording Secretary. No conflicts of interest by Board members.

CALL for PUBLIC COMMENT on AGENDA ITEMS: Opened 6:09 PM. No public comment.

Clerk Stamboulellis asked that the Approval of Agenda be removed from the Consent Agenda. Motion by Treasurer Metz to approve the Consent Agenda as amended. Motion seconded by Trustee Sanders. All ayes. Motion carried.

Approval of Agenda

Discussion: under Presentations add b) Beckett&Raeder presentation of draft Master Plan; move Action Item b) to Presentations c) Motion to release draft Master Plan for public review, and add d) Resolution giving the Board of Trustees final approval of the Master Plan.

Motion by Trustee Nolte to approve the agenda as amended. Motion seconded by Treasurer Metz. All ayes. Motion carried.

CONSENT AGENDA:

- a) Approval of Agenda: see above
 - b) Approval of Committee Appointments through October 31, 2024 (end of Trustee term of office)
 - i) Maris Metz, Treasurer, to the Chelsea Area Construction Agency
 - ii) Regina Hamlett, member of public, to the Washtenaw Area Value Express Board
 - c) Approval of amendment to the Community Calendar
 - d) Approval of transactions; acknowledgement of Receipt of General Ledger Reports
- Motion to approve the amended Consent Agenda was stated and voted on above.

PRESENTATIONS:

- a) Portage, Base and Wildwood Owners Association (PBWOA) Scope and Purpose:
Mark Teicher, PBWOA chair
Mark stated there were four townships connected with Portage, Base, and Wildwood Lakes and how important it was that Dexter Township enact an ordinance regarding the lakes. Mark

summarized the presentation that was included in the Board packet and answered questions of Board members.

- b) Beckett&Raeder presentation, by Rowan Brady, of the draft Master Plan
Rowan summarized the Master Plan process to date and stated this is not the final approval but a step in the approval process. His presentation was a synopsis of the draft Master Plan contents. Rowan then entertained document edits from the Board of Trustees and answered their questions.
- c) Motion to release draft Master Plan for public review (moved from Action Item b).
Motion stated by Chair, Clerk Stamboulellis: to release the Dexter Township draft Master Plan for public reviewing comment on August 1, 2023. Trustee Sanders so moved. Treasurer Metz seconded the motion.
Roll Call Vote: Yea – Trustee Sanders, Trustee Nolte, Trustee Scott, Treasurer Metz, and Clerk Stamboulellis; Nays – None; Absent – Supervisor Sikkenga and Trustee Driskell.
Motion carried 5-0.
- d) Resolution to give the Board of Trustees authority for final approval of the Master Plan
As this issue was recently discovered, no one on the Board has seen or read the resolution. The Resolution was read by Attorney Sinéad Redmond.
Motion by Trustee Nolte to approve Resolution #23-670. Motion seconded by Treasurer Metz.
Roll Call Vote: Yea – Trustee Sanders, Trustee Nolte, Trustee Scott, Treasurer Metz, and Clerk Stamboulellis; Nays – None; Absent – Supervisor Sikkenga and Trustee Driskell.
Motion carried 5-0.

ACTION ITEMS:

- a) Approval of Minutes: July 18, 2023
Motion by Trustee Nolte to approve the minutes of July 18, 2023 as presented. Motion seconded by Treasurer Metz. All ayes. Motion carried.
- b) Motion to release draft Master Plan for public review: see above
- c) Motion to approve budget amendment [for shifting salary & benefit expenses to contractual services]
Motion by Treasurer Metz to approve the budget amendment. Motion seconded by Trustee Sanders. All ayes. Motion carried.

Q & A REPORTS: [Refer to the Board packet for these reports]

- a) Supervisor Report – Supervisor Sikkenga
- b) Clerk Report – Clerk Stamboulellis; no report this month
- c) Treasurer Report – Treasurer Metz; no narrative this month; financial report below
- d) Dexter Township Board and Committee Reports
- i) Planning Commission – Treasurer Metz
 - ii) Zoning Board of Approval Appeals – No report this month
 - iii) Land Preservation Board – Trustee Sanders; no report this month
 - iv) Local Roads Committee – Supervisor Sikkenga; no report this month
- e) Committee Reports with Dexter Township Membership
- i) Huron River Watershed Council

CALL FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Opened 8:02 PM

Bob Swistock, Dexter Township appointee to the Chelsea District Library Board, shared that the new CDL Mobile Van would be in the Township parking lot on Tuesday, August 15th and would return weekly. He added that the van would be at North Lake Methodist Church on Fridays.

OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:

Treasurer Metz – She explained the substantial amount of revenue (\$198,000.00) from LCSA – Local Community Stabilization Authority, as a recording error on the part of AT&T and will be contacted on how to correct the error.

Trustee Nolte – She like to see the budget reports from the Clerk at the end of each month. She also likes the Supervisors Report.

Treasurer Metz – Stated the cash flow analysis is completed.

Trustee Nolte – Questioned why Dexter Township is paying two sewer authorities. She said the Cemetery Restoration Project is under way and MLive will be doing a story on it.

Trustee Scott – Reminded everyone of the outdoor movie in the parking lot at the township hall on August 19th, at 6pm. The first 50, people will receive swag bags. The DAFD’s new UTV will be on view in the parking lot. People should bring their own seating and there will be popcorn and snow cones. He is working on procuring a food truck.

ADJOURNMENT:

Motion by Treasurer Metz to adjourn. Motion seconded by Trustee Nolte. All ayes. The meeting was **adjourned** at 8:30 PM.

Respectfully Submitted,

Michelle Stambouellis, Clerk
Dexter Township

I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR SCHEDULED MEETING HELD ON THE 18TH DAY OF JULY AND THAT THE FORGOING MINUTES ARE THE REGULAR MINUTES FOR THE MEETING HELD ON THE 18TH, DAY OF JULY 2023.

MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP