

Diane Ratkovich  
Supervisor  
Michelle Stamboulellis  
Clerk  
Maris Metz  
Treasurer  
James Drolett,  
Karen Nolte,  
Laura Sanders,  
Karen Sikkenga,  
Trustees

# DEXTER TOWNSHIP

6880 DEXTER-PINCKNEY RD.  
DEXTER, MI 48130  
(734) 426-3767



[www.dextertownship.org](http://www.dextertownship.org)

## REGULAR MEETING OF THE DEXTER TOWNSHIP BOARD TUESDAY, MARCH 16, 2021 7:00 PM

*Location: In accordance with the provision of the amended Open Meetings Act, the meeting was a "virtual" meeting held over Zoom videoconferencing and was properly noticed and open to the public via computer or phone.*

**CALL to ORDER:** Supervisor Ratkovich called the meeting to order at 7:00 PM.

**PLEDGE of ALLEGIANCE:** Omitted due to teleconferencing.

**ROLL CALL/ SUPERVISOR'S REMARK/CONFLICT OF INTEREST:**

Present – Ratkovich, Stamboulellis, Metz, Sanders, Nolte, and Drolett. Absent – Trustee Sikkenga.

Also, present: David Rohr, Director of Zoning and Planning, and Janis Miller, Recording Secretary.

Supervisor Ratkovich commemorated the ninth anniversary of the Dexter Tornado and the one-year anniversary of the Covid 19 pandemic.

No conflicts of interest by board members.

**1<sup>st</sup> CALL TO THE PUBLIC:**

Barry Lonik, 11300 Island Lake Road

As the consultant hired by the Township Board, he gave an update on a Federal Grant he wrote to explore the option of obtaining funding for the possibility of purchasing the Monier property at 13511 Island Lake Road for Property Rights Development by the Township.

**APPROVAL of the AGENDA:**

Supervisor Ratkovich added to New Business 10.A – SEMCOG appointment.

**Motion by Drolett** to approve the agenda as amended. Motion second by Metz.

Roll Call Vote: Yea – Sanders, Nolte, Stamboulellis, Metz, Drolett, Ratkovich; Nays – none;

Absent – Sikkenga. Motion carried 6-0.

**APPROVAL of the MINUTES:**

Discussion: Donation, without clarification, mentioned under 1st Call to the Public. Secretary Stamboulellis will amend the minutes by including an explanation under New Business G., that the donation from Barry Lonik was only \$30.00.

**Motion by Metz** to approve the amended minutes of February 16, 2021. Motion second by Nolte.

Roll Call Vote: Yea – Sanders, Nolte, Stamboulellis, Metz, Drolett, Ratkovich; Nays – none;

Absent – Sikkenga. Motion carried 6-0.

**CONSENT AGENDA:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

A. Appointments

**Motion by Sanders** to reappoint Diane Ratkovich to the Dexter Area Fire Board for a six-year term ending March 16, 2027. Motion second by Metz.

Roll Call Vote: Yea – Sanders, Nolte, Stamboullis, Metz, Drolett, Ratkovich; Nays – none; Absent – Sikkenga. Motion carried 6-0.

**Motion by Drolett** to appoint Maris Metz to the Western Washtenaw Area Value Express (WAVE) for an open-ended term. Motion second by Nolte.

Roll Call Vote: Yea – Drolett, Sanders, Ratkovich, Nolte, Stamboullis, Metz; Nays – none; Absent – Sikkenga. Motion carried 6-0.

**Motion by Sanders** to appoint Diane Ratkovich to the South East Michigan Council of Governments (SEMCOG) for an open-ended term. Motion second by Stamboullis.

Roll Call Vote: Yea – Drolett, Sanders, Metz, Stamboullis, Nolte, Ratkovich; Nays – none; Absent – Sikkenga. Motion carried 6-0.

B. FY 2021/2022 Meeting Schedule

**Motion by Drolett** to approve Resolution 21-593 to set the meeting dates for the Dexter Township Board, the Dexter Township Planning Commission, the Dexter Township Zoning Board of Appeals and the Dexter Township Board of Review for FY 2021/2022, in accordance with Michigan State statutes. Motion second by Sanders.

Roll Call Vote: Yea – Nolte, Drolett, Metz, Stamboullis, Sanders, Ratkovich; Nays – none; Absent – Sikkenga. Motion carried 6-0.

C. Close Office on Fridays to the public

**Motion by Nolte** to set Dexter Township public office hours as Monday through Thursday and close to the public Friday through Sunday, effective April 1, 2021. Motion second by Stamboullis.

7:26 Trustee Sikkenga joins the meeting.

Discussion regarding advantages and disadvantages of closing the office to the public on Fridays. Discussed the possibility of conducting a study of public traffic into the office.

Public Comment: Opened 7:34PM

Mary Pawloski, 4857 Birch Lane

She stated that many people who work use Fridays to conduct business and it would be an inconvenience if the Township office was closed on Fridays.

Harley Rider, 4221 Rider Ct

Noted there were public comments in the Zoom chat screen that were not being addressed.

Michele Delancey, 6678 Madden Road

As Dexter Township Office Manager, she suggested a 3–5-month study of office traffic on Fridays, after the Covid restrictions are lifted as many people are currently using the drop box outside the office.

Steve Burch, 9914 Horseshoe Bend

He agreed with Mary Pawloski and Michele Delancey that a study needed to be conducted and that the office needed to be open on Fridays, especially for building permits during construction season.

Michele Balaka, 5800 Stofer Road

She stated it would be unfair to the residents if the Dexter Township office was closed on Fridays.

Closed Public Comment 7:39PM

Stamboulellis withdrew her second to the motion.

Nolte withdrew her motion.

D. Create a Land Preservation Committee

Trustee Sanders presented a proposal to form a Dexter Township Committee to explore land preservation, 2021/2022 funding, and community educational platforms. She referenced Ordinance 37: Open Space Preservation.

Discussion of recruiting for the committee, Trustee representation on the committee, and funding the committee.

**Motion by Nolte** to approve the Dexter Township Open Space and Land Preservation Committee, consideration of funding in the 2021/2022 Budget, with the Charters section 2.4: Compensation not taking place until the Budget is enacted. Motion second by Stamboulellis. Roll Call Vote: Yea – Metz, Stamboulellis, Nolte, Drolett, Sikkenga, Ratkovich, Sanders; Nays – none; Absent – none. Motion carried 7-0.

E. Set the FY 2021/2022 Budget Public Hearing

**Motion by Drolett** to set the 2021/2022 Budget Public Hearing for Tuesday, March 30<sup>th</sup>, at 7:00pm. Motion second by Metz.

Discussion regarding a meeting before March 30<sup>th</sup> for the Board to walk through and discuss; deadlines for newspaper notifications; clarification of when the budget needed to be approved; requirements that need to be in the newspaper notification; and the budget as a document that can be amended after approval.

Roll Call Vote: Yea – Sikkenga, Sanders, Nolte, Stamboulellis, Metz, Drolett, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

F. Set a Special Board Meeting (to follow Public Hearing)

**Motion by Sikkenga** to set a Special Board Meeting for Tuesday, March 30<sup>th</sup>, at 7pm. Motion second by Nolte.

Roll Call Vote: Yea – Metz, Drolett, Sikkenga, Sanders, Nolte, Stamboulellis, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

G. 2021/2022 Multi-Lakes Enterprise Fund Budget Amendment

**Motion by Drolett** to approve Resolution 21-594 to amend the 2021/2022 Multi-Lakes Enterprise Fund Budget line item 569.000.999.999 by \$915.00 to cover unanticipated Washtenaw County audit administration fees. Motion second by Sikkenga.

Roll Call Vote: Yea – Sikkenga, Sanders, Nolte, Drolett, Stamboulellis, Metz, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

H. Proposal to appoint a Deputy Supervisor

**Motion by Drolett** to consider funding the position of Deputy Supervisor in the 2021/2022 Budget. Motion second by Nolte.

Roll Call Vote: Yea – Sikkenga, Metz, Drolett, Sanders, Nolte, Stamboulellis, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

I. Approval of the website bid

**Motion by Drolett** to approve the bid of \$7,230.00 from Shumaker Technology Group, authorizing the Supervisor to sign the contract. Motion second by Stamboulellis.

**Amendment** offered to the motion by Nolte: that Supervisor Ratkovich ask Shumaker Technology Group if they would include in their contract a 5-year refresh of the Dexter Township Website. Drolett approved. Stamboulellis seconded.

Roll Call Vote on motion including the amendment: Yea – Sikkenga, Drolett, Stamboulellis, Nolte, Metz, Sanders, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

J. Washtenaw County Road Commission (work proposal)

Discussion of Road Commission proposed work for Dexter Township. No matching funds for dust control. Prioritizing road projects in terms of quality of the road, number of uses, and cost effectiveness of the proposed repairs. Asking the Road Commission for an itemized breakdown of materials and labor costs.

K. Open Meetings Act

Discussion of current meeting room capacity for in person meetings and how to possibly continue Zoom meetings when the Executive Order expires.

L. Portage-Base Lakes tap request

Discussion on transfer [private residential seller] of a Dexter Township tap to Putnam Township. Checking the Bylaws of Portage-Base Lakes Area Water & Sewer Authority, to make sure a private seller can sell a tap.

**Motion by Sikkenga** to approve the transfer of the Dexter Township [Parcel ID #D-04-01-107-013] sewer tap to Putnam Township [ Parcel ID #4714-36-401-064], contingent on written confirmation that the Bylaws of the Portage-Base Lakes Area Water & Sewer Authority permit a private transfer of the sewer tap, and contingent that Putnam Township transfer one of their inventoried REU's to Dexter Township. Motion second by Metz.

Roll Call Vote: Yea – Drolett, Sanders, Nolte, Stamboulellis, Metz, Sikkenga, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

M. FY 0221/2022 Wages and Salaries

Postponed to Budget Hearing on March 30<sup>th</sup>.

**AUTHORIZATION of PAYMENTS/TRANSFER of FUNDS** – Treasurer Metz

**Motion by Metz** to authorize January payments of \$157,859 General Fund, which includes March Gross Payroll; Fire Fund \$74,022.43; Police Fund \$41,820.99; and Agency Fund \$11,402.99, for a Grand Total of \$285,105.41. Motion second by Stamboulellis.

Roll Call Vote: Yea – Sanders, Nolte, Drolett, Sikkenga, Stamboulellis, Metz, Ratkovich; Nays – none; Absent – none. Motion carried 7-0.

**2nd CALL TO THE PUBLIC:**

Harley Rider

Thanked the Board for conducting the large volume of business in two hours and also approving the Township Web-site upgrade.

**OTHER ISSUES, COMMENTS and CONCERNS of BOARD MEMBERS & STAFF:**

Supervisor Ratkovich thanked Harley Rider for his assistance with the upcoming budget.

**FUTURE AGENDA ITEMS**

Single Hauler Trash Ordinance

The meeting was **adjourned** at 9:03 PM.

RESPECTFULLY SUBMITTED,



MICHELLE STAMBOULELLIS, CLERK

DEXTER TOWNSHIP

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I, THE UNDERSIGNED, MICHELLE STAMBOULELLIS, THE DULY QUALIFIED CLERK FOR THE TOWNSHIP OF DEXTER, WASHTENAW COUNTY, MICHIGAN, DO HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND COMPLETE COPY OF CERTAIN PROCEEDINGS TAKEN BY THE DEXTER TOWNSHIP BOARD OF TRUSTEES AT A REGULAR BOARD MEETING HELD ON THE 16TH DAY OF MARCH 2021 AND THAT THE FORGOING MINUTES ARE THE APPROVED MINUTES FOR THE MEETING HELD ON THE 16TH DAY OF MARCH 16, 2021.

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MICHELLE STAMBOULELLIS, CLERK, DEXTER TOWNSHIP