



DEXTER TOWNSHIP

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CLERK
MARIS METZ
TREASURER
LONNIE SCOTT
GRETCHEN DRISKELL
LAURA SANDERS
KAREN NOLTE
TRUSTEES

Board of Trustees – Meeting Agenda
Regular Meeting of the Board of Trustees
May 21, 2024 6:00 p.m.

- 1) Call to Order
- 2) Optional Pledge of Allegiance
Any member of the board of public who wishes to participate is invited to stand and recite the Pledge of Allegiance. Reciting the Pledge of Allegiance is not required or expected.
- 3) Roll Call/Conflict of Interest Check
- 4) Approval of Agenda
- 5) Call for Public Comment on Agenda Items
*Please state your name and address
Limit comments to 3 minutes
Note that the public comment period is not a question-and-answer period; any questions from the public will be answered at a later date. If you would like a response, please include your contact information on the sign-in sheet.*
- 6) Consent Agenda (“Motion to approve consent agenda”) -**p. 3**
 - a) Approval of Minutes: Regular Meeting of the Board of Trustees; April 16, 2024 – **p. 5**
 - b) Approval of Fireworks Permits – **p. 8**
 - c) Allow Dexter Township to Mow in the Month of May (rescinding prior “No Mow May” motion)
 - d) Farmland and Open Space Committee Request for Approval to Expend Funds for Appraisals – **p. 18**
 - e) Allow Dexter Township to terminate the 3-year agreement with VC3
 - f) Allow Dexter Township to close to the public for routine business on election days (August 6 and November 5 in 2024)
 - g) Allow the Supervisor to expend \$5K to replace bath fixtures in two lower-level bathrooms
- 7) Action Items
 - a) Approval of changes to the Zoning Ordinance and discussion of Development Manual and Single Family Home Checklist – Supervisor Sikkenga – **p. 20 + supplemental materials**

- b) Authorize the Supervisor to sign an agreement with West Shore Services for Warning Siren improvements, and increasing the Police Fund Budget for Emergency Sirens (capital expense) from \$25K to \$185K – Supervisor Sikkenga – **p. 24**
 - c) Allow Dexter Township Supervisor to sign an agreement with Salisbury for lawn care services at Dexter Town Hall and DAFD – **p. 43**
 - d) Acceptance of Financial Transactions FY25 Period 1
 - i) Analysis and Budget Variance - Supervisor Sikkenga – **p. 57**
 - ii) Cash Summary by Account – Treasurer Metz – **p. 66**
 - iii) Check Disbursement Report – Clerk Stamboulellis – **p. 67**
- 8) Discussion items
- a) FY24 Year-End Financial Report – **p. 86**
 - b) Approve a Digital Records Retention Policy – Supervisor Sikkenga - **p. 102**
- 9) Q&A: Staff and Dexter Township Committee Reports
- a) Supervisor Report – **p. 106**
 - b) Planning Commission – Megan Masson-Minock, Planning Consultant – **p. 108**
 - c) Open Space Committee – Mark Teicher – see Consent Agenda item 6d, (**p. 18**)
 - d) Cell Tower Update – Trustee Scott – **p. 113**
- 10) Board & Committee Reports
- a) Huron River Watershed Council – Sue Bade, Dexter Township Representative – **p. 114**
- 11) Data & Performance Metrics
- a) Fire Department activities – **p. 115**
 - b) Sheriff's Department activities – **p. 112**
- 12) Call for Public Comment on Non-Agenda Items
- 13) Other Issues, Comments and Concerns of Board Members & Staff
- 14) Adjournment

The Dexter Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon seven days' notice to the Board of Trustees (info@dextertownship.org).

Individuals with disabilities requiring auxiliary aids or services should contact the Dexter Township Board by writing or calling the Office Manager at officemanager@dextertownship.org; phone number 734-426-3767.